



2021 YEAR-END GIVING GUIDELINES

Refer to these critical dates to ensure that contributions are received and processed by **December 31**, the IRS deadline for yearly tax deduction eligibility.

TYPE OF CONTRIBUTION	ACTION NEEDED	DEADLINE
CRYPTOCURRENCY	Initiate gift of cryptocurrency by clicking on the following link for assistance from Orchard Alliance by December 7. https://orchardalliance.org/gifts-of-cryptocurrency	Cryptocurrency transaction must be completed by Tuesday, December 7th, 2021.
PAPER CHECK		Envelope containing check must be postmarked on or before Friday, December 31, 2021.
ELECTRONIC CHECK		Electronic check via ACH must be completed on or before Wednesday, December 22, 2021.
ONLINE CREDIT CARD DONATION		Credit card donations must be received by December 31 at 11:59 p.m. (MST).
PUBLICLY TRADED STOCK TRANSFERS AND MUTUAL FUNDS	Initiate a transfer request to the firm holding the securities by December 7.	Processing times may vary but typically take one week or less.
PHYSICAL STOCK CERTIFICATES		Envelope containing certificate must be postmarked by Friday, December 31, 2021.
IRA	Notification must be made to administrator by December 1, 2021.	Envelope containing check must be postmarked by Friday, December 31, 2021.
DONOR-ADVISED FUNDS	Initiate a transfer request to the firm holding the funds by December 7.	Envelope containing check must be postmarked by Friday, December 31, 2021.

